

**Department of Applied Human Sciences
Eastern Kentucky University
Child & Family Studies
CRIMINAL RECORD POLICY**

A conviction or diversion for offenses listed below will result in disenrollment from all CDF classes that require a background check. This would prevent or delay the student from completing program requirements.		
	CRIMINAL RECORD	CAN THIS BE APPEALED?
1.	Violence against a child <u>at any time.</u>	No
2.	Sexual misconduct of any kind <u>at any time.</u>	No
3.	Interpersonal violence (assault, stalking, harassment, etc.) <u>at any time.</u>	No - If within last 5 years Yes - If over 5 years
4.	Substance abuse (including driving under the influence) within the last five (5) years.	Yes
5.	Not using a child automobile restraint within the last five (5) years.	Yes
6.	Crimes against property (criminal trespass, forgery, destruction of property, theft, etc.) within the last five (5) years.	Yes

If adjudication is pending for a citation or arrest on any of the above offences, the student will be disenrolled from all CDF classes that require a background check until final case disposition is achieved.

APPEAL PROCESS

Students eligible for appeal will not be disenrolled until the appeal process has been completed. During this period, the student may attend class, but will not be permitted to interact with children or families.

- Student must indicate intention to appeal within three (3) business days of disenrollment notification sent by EKU email.
- Request for appeal must be sent to the Department Chair’s office at the following email address: ahs@eku.edu
- Student will receive a response to the appeal request within (3) business days.
- Appeal Committee will consist of the Department Chair and a College Education & Applied Human Sciences Associate Dean. A Department faculty member may be substituted if a committee member is unavailable.
- Student will be notified of the Appeal Committee decision by EKU email within one (1) business day after the appeal meeting.

The terms of this Policy are subject to change at the discretion of the Department of Applied Human Sciences. Students’ interactions with children or families may be suspended if the safety and health of those we serve is called into question by the actions or alleged actions of our students.